

Special Regulation No.2

Concerning the Conditions of Participation in the Exposition

**Beijing International Horticultural Exhibition
Coordination Bureau**

CHAPTER I GENERAL PROVISIONS

Article 1 Purpose

The purpose of this *Special Regulation* is, in accordance with Sections III and IV of the *General Regulations* of the International Horticultural Exhibition 2019, Beijing, China (hereinafter referred to as “the Expo”), to set forth the conditions for participation in the Expo.

Article 2 Definition of Official Participant

1. Official Participants are those Foreign Governments and International Organizations that have accepted the official invitation of the Government of People’s Republic of China to participate in the Expo.

2. International Organizations, stated in paragraph 1 of this Article, refer to Intergovernmental Organizations that pursue the aim of promoting international cooperation in scientific, economic, culture, horticulture and other fields, or whose aims are consistent with the theme of the Expo.

Article 3 Definition of Non-official Participant

Non-official Participants are Participants in Beijing Expo accredited by the Commissioner General of the Expo to display or host other

activities, including Exhibitors who are to display outside the section of the Official Participants (hereinafter referred to as “Exhibitor”).

Article 4 Compliance with Laws and Regulations

The Participants shall comply with the *General Regulations*, the *Special Regulations* and the relevant laws and regulations of the People’s Republic of China.

Article 5 Exhibits

1. All exhibits shall conform to *Special Regulation No. 1 concerning the definition of the theme of the Expo and guidelines for the development of the theme by the Organizer and the Participants*, and must be approved by the Organizer.

2. All items and exhibition materials to be exhibited shall conform to *Special Regulation No. 4 concerning construction, installation, workplace safety, fire prevention and environmental protection* and *Special Regulation No. 5 concerning the installation and operation of machinery and equipment*, and must be approved by the Organizer.

3. All inbound exhibits are allowed entry onto the Expo site only once they have completed the customs, inspection and quarantine procedures as stipulated in *Special Regulation No. 7 concerning customs*

clearance, phytosanitary matters, and the transportation and handling of goods. Under no circumstances shall be allowed onto the Expo site any material or object considered detrimental to public security, to order and sanitation, or dangerous, harmful to humans, animals and plants, or to the environment, such as explosives, firearms, ammunition and hazardous chemical substances that are highly toxic.

CHAPTER II OFFICIAL PARTICIPANTS

Article 6 Participation Contract

1. Official Participants who wish to take part in the Expo shall conclude a *Participation Contract* with the Organizer. The *Participation Contract* shall be signed by the Commissioner General of Section and the Organizer and countersigned by the Commissioner General of the Expo.

2. In cases where Official Participants wish to carry on commercial or other activities, they shall comply with *Special Regulation No. 9 concerning commercial activities by Official Participants*. Further details of such activities shall be set out in the Appendix to the *Participation Contract*, which constitutes is part of the Contract.

3. The *Participation Contract* shall be supplemented by relevant documents set forth in *Special Regulation No. 4 concerning construction, installation, workplace safety, fire prevention and environmental*

protection.

Article 7 Provision of Exhibition Areas

1. The Organizer shall make available to Official Participants indoor exhibition spaces and outdoor exhibition sites (jointly referred to as “exhibition areas”) free of charge.

2. The queuing space for an exhibition shall be within the exhibition areas provided by the Organizer to the Official Participants.

Article 8 Allocation of Exhibition Areas

1. Official Participants shall submit to the Organizer an application for the allocation of exhibition areas. This application shall include a *Theme Statement* as described in Article 6 of *Special Regulation No. 1 concerning the definition of the theme of the Expo and the guidelines for the development of the theme by the Organizer and the Participants.*

2. The Organizer shall inform the Official Participant of the results of the application in writing within 90 days after its receipt. If the Organizer judges that the exhibition proposed by the Official Participant is not in accordance with the theme of the Expo, or otherwise not acceptable, the reasons for this non-acceptance shall be communicated in writing to the Official Participant and the necessary modifications shall

be agreed upon with the Commissioner General of Section.

3. The Organizer shall allocate exhibition areas taking into account the application set forth in paragraph 1 of this article and the date of acceptance of the official invitation to participate in the Expo. The exhibition area allocation will be confirmed upon signature of the *Participation Contract*. Consequently, the allocation shall be considered provisional until the *Participation Contract* is signed by both parties.

4. Before the signing of the *Participation Contract*, the Organizer has the right to change, without liability of any kind, the area plan and the allocation of exhibition areas within the Expo in order to ensure the successful operation of the Expo and the harmony of the Expo site.

Article 9 Availability, Completion and Restoration Deadlines for Exhibition Areas

1. The areas planned for outdoor exhibitions shall be handed over to Official Participants from January 1, 2017 and, the installation of outdoor exhibits by Official Participants shall be finished before April 20, 2019.

2. The areas planned for indoor exhibitions shall be handed over to Official Participants from November 1, 2018 and, the installation of indoor exhibits by Official Participants shall be finished before April 20, 2019.

3. The exhibition areas allocated to Participants must be vacated before December 31, 2019, and restored to their original condition as when handed over to the Participants.

Article 10 Provision of Services

1. The Organizer shall throughout the Expo ensure the supply of the services which are in accordance with the market rates charged within the region where the Expo is being held:

- electricity;
- telecommunications ;
- water inlets and outlets;
- garbage collection and disposal;
- pavilion security;
- other services which the Organizer deems appropriate.

Official Participants shall be responsible for the equipment installation costs as well as the utilization costs of the above services within their exhibition areas.

2. Official Participants shall comply with *Special Regulation No. 4 concerning construction, installation, workplace safety, fire prevention and environmental protection, Special Regulation No. 10 concerning*

general services, and the relevant laws and regulations of the People's Republic of China, for the installation of equipment and the utilization of the services specified in paragraph 1 of this article.

3. The Organizer shall provide Official Participants, for their selection and use, with a list of companies which carry out the services listed below. The costs incurred for such services shall be borne by the Official Participants:

- exhibition area maintenance and cleaning;
- installation of security devices;
- installation of fire protection devices;
- security service;
- architecture, garden design, construction and supervision;
- garden construction and material supply;
- exhibit decoration;
- legal services related to intellectual property rights, civil and commercial affairs;
- logistics and express delivery services of goods and commodities;
- other services requested by Official Participants and deemed

appropriate by the Organizer.

4. Further information regarding natural conditions such as weather, soil, hydrology and geology will be detailed in the *Participation Guide* which will be made available by the Organizer.

Article 11 Services Offered without Charge

The Organizer shall provide the following services without charge during the period of the Expo:

- first aid services;
- cleaning and maintenance of public areas, unless these have already been allocated to the Participant through *Participation Contract*;
- directional signage on the Expo areas;
- information service for visitors;
- security services on public areas;
- lost persons centre;
- lost and found;
- public areas lighting.

Article 12 Use of the Exposition Symbols

After concluding the *Participation Contract* with the Organizer, the Official Participants are authorized to use the symbols of the Expo solely for non-commercial purposes directly related to the Expo. This right of use is not transferable. Specific requirements and processes of Official Participants' use of the symbols of the Expo will be specified in the *Participation Guide* which will be made available by the Organizer.

Article 13 Assistance to Developing Countries

1. Developing countries within the two following categories will be eligible for applying to the Organizer for the financial assistance within a certain amount:

(1) Least Developed Countries (LDCs) defined based on the UN criteria,

(2) Low-income countries (LICs) or Lower-middle-income Countries (LMICs) defined based on the World Bank criteria.

2. Financial assistance shall mainly be used for the following items:

(1) consultancy expenditure of Official Participants for developing their *Exhibition Projects*;

(2) expenses of Official Participants for the design, decoration and

dismantling of their exhibition areas;

(3) maintenance expenditures of Official Participants for their exhibition areas;

(4) allowance for Official Participants for customs clearance, exhibit transport, storage and insurance;

(5) expenses for promotion, communication and public relations by Official Participants in China;

(6) expenses for the organization of Expo-related events and activities by Official Participants;

(7) expenses incurred by Official Participants for the participation of VIPs and their spouses to events in Beijing;

(8) expenses incurred by Official Participants for the participation of journalists to some of the events in Beijing;

(9) costs for the training of Official Participants' staff for pavilion operation;

(10) personnel expenditure of Official Participants for the preparation of and participation in the Expo.

3. Specific information and requirements regarding the application and use of financial assistance will be specified in the *Participation Guide* which will be made available by the Organizer.

CHAPTER III NON-OFFICIAL PARTICIPANTS

Article 14 Application for Participation

1. Non-official Participants who wish to take part as exhibitors in the Expo shall submit an application to participate together with the required information directly to the Organizer. The Organizer shall inform the respective governments of the would-be Participants' intention to participate in the Expo. Requests for participation shall only be considered upon approval by the Commissioner General of Section concerned, or otherwise by the respective government.

2. The application to participate referred to in paragraph 1 of this Article shall include a *Theme Statement* as described in Article 6 of *Special Regulation No. 1 concerning the definition of the theme of the Expo and the guidelines for the development of the theme by the Organizer and the Participants*.

3. The Organizer shall communicate the results of the application to Non-official Participants in a reasonable period of time.

Article 15 Appointment of a Director

1. Non-official Participants shall appoint a Director to represent them in all matters related to their participation, and provide the appointment document to the Organizer.

2. The Director shall be responsible for the preparation and operation of the participation concerned and shall supervise all personnel under his/her authority to ensure compliance with the laws and regulations described in Article 4 of this *Special Regulation*.

Article 16 Participation Contract

1. All Non-official Participants shall enter into a *Participation Contract* with the Organizer. The *Participation Contract* for Non-official Participants shall be signed by the Director of the Non-official Participant and the Organizer.

2. The Participation Contract for Non-official Participants shall specify the conditions of participation for Non-official Participants, including provisions covering the supply of services.

3. The rights and benefits offered to Non-official Participants shall not, under any circumstances, be more favorable than those offered to Official Participants.

Article 17 Allocation of Exhibition Areas

Non-official Participants shall be provided with exhibition sites determined by the Organizer. Exhibition areas shall be allocated in such a way that there is a clear distinction between the area for Official

Participants and the area for Non-official Participants.